

Wefitrpe Ltd

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Dear Sir/Madam,

We wanted to make you aware that due to General Data Protection Regulation (GDPR) 2016/679 we will be processing Personal Data and we are compliant with the changes and to inform you that we will always ensure the protection of any data we hold.

The information we hold is purely for maintaining our trading relationship and general communication purposes. We do not share the information with any third parties unless for:

- i). Verification use.
- ii). Employment/Training Providers.

This information will never be shared with any Third Party for Financial/Commercial gain.

If you do not wish for Wefitrpe Ltd to hold your data, you can ask for it to be removed at any time.

The information we hold is as follows:

- 1- First/Last Name and/or Company Name/Trading Name
- 2- Registered Address
- 3- Contact Number
- 4- Email Address
- 5- Invoice Activity
- 6- Account/Bank details (Suppliers)
- 7- VAT No. and Company registration number/ICO registration
- 8- Employers/Employees Names for Certification use only.

If you require any further information or have any questions, please do not hesitate to contact us.

Our Data **Protection Policy/T&Cs** are freely available to view on www.wefitrpe.co.uk these can be requested at anytime for your future records please contact us at sales@wefitrpe.co.uk for a copy or to have your Data removed.

Please complete below to agree to our Data Protection Policy for storing your Data:

Company.....

Name.....

Signature.....

Date.....